

RECORD OF INDIVIDUAL EXECUTIVE DECISION MADE BY A CABINET MEMBER

Decision Maker	Decision Type	Date
Cllr A Jabbar MBE Deputy Leader and Cabinet Member for Finance and Green	Key Decision	19.10.2020

Enforcement Services Provision

Decision (s) That an extension is provided for the External Enforcement Contract for 12 months under the Council’s Constitution - Contract Procedure Rule 21.3 (j) – where an exemption for a particular period can be justified.

Confidential Report	Yes The report contains Information relating to the financial or business affairs of any particular person (including the authority holding that information) because the subject of the report is a procurement decision	
Key Decision	Yes Ref: FG-24-20	

Reasons for the decision(s)

The purpose of the report is to seek approval for an exemption of contract procedure rules to extend provision of external enforcement services for 12 months from October 2020.

The request is made under the Council’s Constitution - Contract Procedure Rule 21.3 (j) – where an exemption for a particular period can be justified. The reason is due to the Government’s Covid-19 legal restrictions which prevented enforcement activity for much of the period of the 1-year initial contact and the wider impact of the COVID 19 crisis on debt collection, specifically the Council’s decision to suspend collection activity in March following the national lockdown.



This exemption from the Council's contract procedure rules would allow for an extension of the contract for 1 year and would continue to augment the in-house enforcement agent service for Council Tax and Business Rates.

Options/Alternatives considered

Option 1 - To approve an extension for the External Enforcement Contract for 12 months under the Council's Constitution - Contract Procedure Rule 21.3 (j) – where an exemption for a particular period can be justified. The reason is due to the Government's Covid-19 legal restrictions which prevented enforcement activity for much of the period of the 12-month initial contract and the wider impact of the COVID 19 crisis on debt collection, specifically the Council's decision to suspend collection activity in March following the national lockdown.

Option 2 - Not to provide for an exemption to the Council's Contract Procedure Rules to enable an extension to the contract which would leave the Council with no contracted external supplier to deliver the service. Having no formal contract in place would increase risk for the Council and negatively impact on Council Tax and Business Rates collection.

Conflict of Interest declared? No

.....

Cllr A Jabbar MBE Deputy Leader and Cabinet Member for Finance and Green

In consultation with

Anne Ryans Director of Finance

Decision made pursuant to:

- a) Delegation to Cabinet Member under the Council's scheme of delegation. Contract £100,000 - £400,000 and Key decisions.**